



Company Name \_\_\_\_\_

Number of hours per week (Full-time/Part-time) \_\_\_\_\_

Address of employer (Street, City, State, Zip Code)  
\_\_\_\_\_

How is this internship or employment related to the academic program?  
\_\_\_\_\_  
\_\_\_\_\_

I understand that as long as I am in F-1 status I am responsible for notifying international advisor of any change in my address or employer within 10 days

Student Signature: \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_\_  
Month Day Year

**Part II: To be completed by Academic Advisor**

Approved Dates of Training Program: from \_\_\_\_\_ to \_\_\_\_\_

Course Title for this Training \_\_\_\_\_ Course Number \_\_\_\_\_

Number for Credits for the Employment \_\_\_\_\_ During which Semester \_\_\_\_\_

Criteria used for Grade in Course (exams, reports) \_\_\_\_\_

Instructor \_\_\_\_\_

Number of Credits Remaining to Graduate \_\_\_\_\_ Expected Graduation Date  
\_\_\_\_/\_\_\_\_/\_\_\_\_\_  
Month Day Year

I certify that this internship is (please check ONE of the following):

- \_\_\_ required to complete the student's degree
- \_\_\_ required for report, thesis, or dissertation
- \_\_\_ an integral part of established curriculum (i.e., earning credit toward the degree program)

*If none of the above applies, the student should discuss options other than CPT with an international advisor*

**Important:**

1. If all degree requirements are already met, the student is not eligible for CPT.
2. Student must register for this class during the semester in which the employment takes place, failure to complete the course will affect the student's nonimmigrant status and future benefits from USCIS.
3. Pursuit of CPT should not delay the student's completion of studies. CPT is not meant to be a convenient employment opportunity nor is it meant to be a device to save optional practical training months. CPT must have a valid purpose in the student's program of study.

\_\_\_\_\_  
Printed name of Academic Advisor

\_\_\_\_\_  
Signature of Academic Advisor

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_  
month day year

Phone number extension: \_\_\_\_\_